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*Helping you lead an intentional life.*

Date \_\_\_\_\_

## **Coaching Agreement**

Client Name \_\_\_\_\_

Welcome, and thank you for embarking on one of the most rewarding personal journeys you'll experience in your life! I'm very pleased to be working with you. I am eager to begin, so I'd like to get you moving by asking you to provide me some information about who you are and where you'd like to go with your coaching.

On my website—[www.coachpurpose.com](http://www.coachpurpose.com)—you'll find some paperwork I'd like you to fill out and mail, email, or fax to me: (to go directly: <http://coachpurpose.com/policies.htm>)

- [Client Agreement](#)
- [Client Information Form](#)
- [First Assignment - "Getting to Know Who You Are"](#)
- [Focus Assignment - "What will be the focus of our work together?"](#)
- [Wheel of Life Exercise](#)

See you soon!

Yours truly,  
Tom

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## **Coaching for Purpose Coaching Agreement**

This agreement, between coach **Tom Stein** and \_\_\_\_\_ will begin on \_\_\_\_\_ and will continue for an initial period of six months. There will be a monthly fee of \$\_\_\_\_\_ for coaching \_\_\_\_\_ sessions per month. This fee is payable in advance on the **25<sup>th</sup>** day of the month preceding the month of coaching.

The services to be provided by the coach to the client are coaching or tele-coaching, as designed jointly with the client. Coaching, which is not advice, therapy, or counseling, may address specific personal projects, business successes, or general conditions in the client's life or profession. Other coaching services include value clarification, brainstorming, identifying plans of action, examining modes of operating in life, asking clarifying questions, and making empowering requests.



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Upon completion of the six months, coaching will convert to a month-to-month basis. The client and coach agree to provide one another with a fourteen-day notice in the event it is desired to cancel further services.

The coach promises the client that all information provided to the coach will be kept strictly confidential.

Throughout the working relationship the coach will engage in direct and personal conversations. The client can count on the coach to be honest and straightforward in asking questions and making requests. The client understands that the power of the coaching relationship can only be granted by the client—and the client agrees to do just that: have the coaching relationship be powerful. If the client believes the coaching is not working as desired, the client will communicate and take action to return the power to the coaching relationship.

Our signatures on this agreement indicate full understanding of and agreement with the information outlined above.

Client \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

Coach \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_